

Online Counseling 2026-27

**Bachelor of Technology (BTech) – Lateral Entry
(For Diploma Holders)**

**INFORMATION
BROCHURE**

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1. INTRODUCTION

We welcome all successful candidates for the B.Tech (Lateral Entry) Counseling 2026.

1.1 Disclaimer

Candidates with MAHE Merit Rank 2026 are eligible for participation in the Online B.Tech (Lateral Entry) Counseling 2026.

- All candidates are requested to read the instructions carefully, before participating in the online counseling process.
- Candidates are deemed to have read the Counseling Information Brochure and understood the counselling process, in addition to agreeing to the terms and conditions of the Online B.Tech (Lateral Entry) Counselling process, before starting the registration process for participation in online B.Tech (Lateral Entry) Counseling.
- All candidates may kindly note that mere registration for online B.Tech (Lateral Entry) Counseling 2026 does **NOT** confer any automatic rights to secure a B.Tech (Lateral Entry).
 - Admission to B.Tech (Lateral Entry) programs is subject to fulfilling the merit, admission criteria, eligibility, and such criteria as may be prescribed by UGC or MAHE Manipal.
- Candidates should ensure that all the information filled during the online submission of registration form is correct and factual. Information provided by the candidates in online registration form shall be treated as correct & self-certified and MAHE Manipal shall not entertain, under any circumstances, any request for change in the information provided by the candidates
- Candidates must visit <https://www.manipal.edu/mit.html>, <https://www.manipal.edu/mitblr> to know more about B.Tech (Lateral Entry) specializations, Fee Structure, Placements, Campus Life and also have first-hand information of the various infrastructure facilities like Department laboratories, Library, Hostel, Sports etc; before filling the choices.
- All email and SMS communication to the candidates will be to the registered email id & mobile number provided at the time of completing the application form.

Queries (if any) must be emailed to official email id admissions@manipal.edu and response will be within 2 – 3 working days. MAHE Manipal cannot be held responsible for no-response to queries sent to any other email id.

1.2 Participating Institution

B.Tech (Lateral Entry) counseling 2026 will be conducted for admission to the B.Tech (Lateral Entry) counseling programs offered by the following Institution.

- **Manipal Institute of Technology (MIT), Manipal** <https://www.manipal.edu/mit.html>
(A Constituent Institution of Manipal Academy of Higher Education (MAHE), Manipal)
- **Manipal Institute of Technology (MIT), Bengaluru** <https://www.manipal.edu/mitblr>
(A Constituent Institution of Manipal Academy of Higher Education (MAHE), Manipal)

BTech (Lateral) Specialization	Manipal	Bengaluru
B.Tech Biotechnology - Lateral	✓	
B.Tech Chemical Engg - Lateral	✓	
B.Tech Civil Engg - Lateral	✓	
Computer		
B.Tech Computer Science & Engg - Lateral	✓	✓
B.Tech Computer Science & Financial Technology - Lateral	✓	

B.Tech Mathematics & Computing - Lateral	✓	
Electrical		
B.Tech Biomedical Engg - Lateral	✓	
B.Tech Electrical & Electronics Engg - Lateral	✓	
B.Tech Electronics & Communication Engg - Lateral	✓	✓
B.Tech Electronics & Instrumentation Engg - Lateral	✓	
B.Tech Cyber Physical Systems - Lateral	✓	
B.Tech Electronics & Computer Engg - Lateral		✓
B.Tech Robotics and Artificial Intelligence Engg - Lateral		✓
B.Tech Electronics Engineering (VLSI Design & Technology) - Lateral	✓	✓
B.Tech Mechatronics - Lateral	✓	
Mechanical		
B.Tech Aeronautical Engg - Lateral	✓	
B.Tech Automobile Engg - Lateral	✓	
B.Tech Industrial Engg - Lateral	✓	
B.Tech Mechanical Engg - Lateral	✓	

1.3 Eligibility Criteria

The candidates who fulfill the following eligibility criteria can participate in the 2026 counseling process

General Category

- Candidate should have MAHE Merit Rank 2026
- Pass in 3-year Diploma (respective Engineering stream) from a State Board of Technical Examination with minimum 45% aggregate marks or equivalent
OR
Pass in B.Sc. Degree, with Mathematics in 12th standard, from a recognized University with minimum 45% aggregate marks or equivalent.

SAGES Category

- Candidate should have MAHE Merit SAGES Rank 2026
- MUST have obtained min. 60% aggregate marks
- Pass in 3-year Diploma (respective Engineering stream) from a State Board of Technical Examination with minimum 45% aggregate marks or equivalent
- The Candidates must have studied 3 years (6 semesters) of Diploma, from any of the Academy of General Education (AGE) / Dr. TMA Pai Foundation institutions.

Academy of General Education (AGE) Institutions	Dr. TMA Pai Foundation Institutions
SNM Polytechnic, Moodabidri	Dr. TMA Pai College of Education, Udupi

1.4 Counseling Rounds

Counseling involves 3 rounds as follows. Depending on University guidelines, an additional round(s) of counseling may be conducted.

- **Round 1 to 3 (Online rounds):** Online Registration is permitted at the beginning of **Round 1** only. After registration, candidates are required to do the choice filling. Seats will be allotted as per the MAHE Merit Rank 2026, availability of vacancy and choice.

Note

- *The schedule of additional Rounds of online counseling (if any) will be announced later*

1.4.1 Counseling Portal

All applicants are requested to access <https://apply.manipal.edu> for all the activities with respect to Online B.Tech (Lateral Entry) Counseling

- Choice Filling will be through the counseling portal only
- Fee Payment on seat allotment will be through the counseling portal only
- On successful confirmation of Course fee payment, Provisional Admission Order can be downloaded from counseling portal only
- Opting Out & Withdrawal from Counseling process will be through counseling portal only

1.4.2 Counseling schedule

Table 1: Online 2026 B.Tech (Lateral Entry) Counseling Schedule

No	Events	Duration
1	Fresh Registration and Choice Filling	08 Jun – 11 Jun 2026
2	Processing of Seat Allotment	12 Jun – 13 Jun 2026
3	1st Round online seat allotment	13 Jun 2026 After 8 PM
4	Payment of Course fees (1 st Installment)	13 Jun 2026 – 17 Jun 2026
5	Payment of Balance Course Fee (2 nd Installment)	23 Jun 2026
6	Fresh Registration and Choice Filling	Not Available
7	Modifying filled choices by already registered Candidates	Not Available
8	Processing of Seat Allotment	18 Jun – 19 Jun 2026
9	2nd Round online seat allotment	19 Jun 2026 After 8 PM
10	Payment of Course fees (1 st Installment)	19 Jun – 23 Jun 2026
11	Payment of Balance Course Fee (2 nd Installment)	29 Jun 2026
12	Additional Rounds (if any)	To be announced later

2. COUNSELING PROCEDURE

There are 3 rounds of counseling. All rounds will be Online. *Depending on vacancy (if any), an additional round(s) of counseling may be conducted after the 3rd Round.* Various steps in the counseling procedure are

1. Registration
2. Choice Filling
3. Seat Allotment
4. Course Fee Payment (Installment 1) & Balance Course Fee Payment (Installment 2)
5. Provisional Admission Order
6. Waitlisting
7. Hostel Booking

2.1 Registration

Candidates will have to confirm their participation in the Online Counseling process by logging into <https://apply.manipal.edu>

- After login, click on “**Counseling**” tab on the side navigation
- Click on “**Browse B.Tech (Lateral Entry)**” link to know about the programs available.
 - Click on “**Download Information Brochure**” to download the B.Tech (Lateral Entry) **Online Counseling Information Brochure**
- Click on “**Pay & Register Now**”
- Read the instructions, Select the check box and Click on “**Pay Now**” button.
- Waitlist Deposit (Rs. 10,000) is to be paid online during the Registration process for the Counseling
 - Having made the payment, candidates will be eligible to provide their choices in order to participate in the Online Counseling process.
 - On Seat allotment in any round, 1st installment fee has to be paid by the candidate within the timeline specified, to confirm the seat allotment.
 - On fee payment, the waitlist deposit (Rs. 10,000) paid at the time of registration will be converted into Refundable Caution Deposit, which is part of the Course fee.
- Fresh Registration is allowed at the beginning of 1st round only.
- Mere registration for the counseling does **NOT** guarantee the allotment of Seat.
 - Seat allotment depends on the candidates MAHE Merit Rank 2026, the number of candidates registering for the counseling, their choice of course / institution and the number of seats available.

Important Note

- On seat allotment in any round, if the first year Course Fee (**1st Installment i.e. Rs. 2,10,000**) is **NOT** paid before the deadline specified for that round, candidate is out of the counseling process
 - The waitlist deposit of Rs. 10,000 paid at the time of registration will be forfeited. Such candidates will now be considered as Exited Candidates with Forfeiture of Waitlist Deposit
- Balance Course Fee (2nd Installment) is to be paid as per the time line notified for each round.
- If the balance first year Course Fee (**2nd Installment as mentioned in Table 2 below**) is **NOT** paid before the deadline specified for that round, candidate is out of the counseling process and the 1st instalment fee paid will be refunded as per UGC Refund policy (Refer www.manipal.edu/fees for refund rules)

2.2 Choice Filling

Choice filling is permitted at the beginning of 1st round only for the registered candidates only.

2.2.1 First Time choice Filling

- After making payment of the waitlist deposit (Rs. 10,000), the candidate can fill in as many choices as possible.
- Select the checkbox and click on “**Continue to set Choices**”
- Read the instructions.
- Move the Institute + Program preferences from “**Available Programs**” to “**Your Choices**” by clicking “**Add**” button
- After selecting the programs, click on “**Save Choices**”. Without clicking on “**Save Choices**”, the options will not be saved.
- To edit the Choices, click on “**Edit Choices**” and after editing click on “**Update Choices**”
- Choice 1 is mandatory
- Choices 2 - 22 (for General Category) / Choices 2 to 44 (for SAGES category) are optional.

- For Example, if your most preferred Program is B.Tech Computer Science & Engg - Lateral at MIT Manipal, please add it as Choice 1. If your second choice is B.Tech Electronics & Communication Engg - Lateral at MIT Manipal, please add it as Choice 2. If your third choice is B.Tech Mechanical Engg - Lateral at MIT Manipal, please add it as Choice 3 and so on
- On submission of choices by the candidate, it is considered that candidates are very much interested in the choices submitted, hence on seat allotment / upgradation, it will be accepted by the candidate. Once allotted, there is no process of reversal. Hence, you may give Choices 2 – 22 only if you are interested
- **Candidates are advised to fill in the choices (institutes and Program) of their interest only**
- After saving, download / save / print a copy of the filled choices for future reference.

2.2.2 Choice Filling in Subsequent Rounds

- Having registered & submitted choices in a round 1, when portal opens for the next round, the choices filled in the previous round will be available.
 - At the time of Seat Allotment, the system will check for the Choice(s) of higher priority than the current allotment and the seat will be allotted to the candidates as per MAHE Merit Rank 2026, vacancy and choice.
 - For example, in the previous round the candidate is provisionally admitted to the B.Tech Computer Science & Engg - Lateral Program at MIT MAHE Manipal with Choice no. 5 amongst 7 choices given by the candidate, in the current round of allotment the system will check for choices 1 to 4 only.
 - If allotment happens, there is no process of reversal. Hence candidates are advised to login, make changes (if necessary) and submit the choices for that round

2.3 Seat Allotment

The Seat allotment in any round will be as per MAHE Merit Rank 2026, choices provided and availability of the same

- On seat allotment, if the first year Course Fee (**1st Installment i.e. Rs. 2,10,000**) is **NOT** paid before the deadline specified for that round, candidate is out of the counseling process and will also **forfeit the waitlist deposit of Rs. 10,000**. Such candidates will now be considered as Exited Candidates with Forfeiture of Waitlist Deposit
- Balance Course Fee (**2nd Installment as mentioned in the below Table 2**) is to be paid as per the time line provided in Table 1, for the respective round of seat allotted.
 - Failure to make balance fee payment within the timeline provided will lead to cancellation of allotted seat, candidate will be out of counseling process and paid fee will be refunded as per Refund Rules (Refer Section 6)

2.4 Course Fee Payment

On seat allotment, full first year fee is to be paid within the stipulated timeline mentioned in Table 1, as per seat allotment round timelines. To ease the burden of payment, MAHE Manipal has decided to allow part payment of the fees. The 1st year fee payment is split into 2 components; refer Table 2 for 1st installment and 2nd installment.

Table 2: Course Fee Table

Manipal Institute of Technology, Manipal Campus

Course	Waitlist Deposit Rs.	Course Fee (1 st Installment) Rs.	Balance Course Fee (2 nd Installment) Rs.	Total First Year Course Fee
B.Tech Aeronautical Engg – Lateral	10,000	2,10,000	2,14,000	4,34,000
B.Tech Automobile Engg – Lateral	10,000	2,10,000	2,14,000	4,34,000

B.Tech Biomedical Engg – Lateral	10,000	2,10,000	1,31,000	3,51,000
B.Tech Biotechnology – Lateral	10,000	2,10,000	1,31,000	3,51,000
B.Tech Chemical Engg – Lateral	10,000	2,10,000	2,14,000	4,34,000
B.Tech Civil Engg – Lateral	10,000	2,10,000	2,14,000	4,34,000
B.Tech Computer Science & Engg - Lateral	10,000	2,10,000	3,40,000	5,60,000
B.Tech Computer Science & Financial technology – Lateral	10,000	2,10,000	3,40,000	5,60,000
B.Tech Cyber Physical Systems - Lateral	10,000	2,10,000	2,32,000	4,52,000
B.Tech Electrical & Electronics Engg - Lateral	10,000	2,10,000	2,32,000	4,52,000
B.Tech Electronics & Communication Engg - Lateral	10,000	2,10,000	3,01,000	5,21,000
B.Tech Electronics & Instrumentation Engg - Lateral	10,000	2,10,000	1,31,000	3,51,000
B.Tech Electronics Engg (VLSI Design & Technology) - Lateral	10,000	2,10,000	3,01,000	5,21,000
B.Tech Industrial Engg – Lateral	10,000	2,10,000	1,31,000	3,51,000
B.Tech Mathematics & Computing - Lateral	10,000	2,10,000	3,40,000	5,60,000
B.Tech Mechanical Engg – Lateral	10,000	2,10,000	2,14,000	4,34,000
B.Tech Mechatronics – Lateral	10,000	2,10,000	2,14,000	4,34,000

Manipal Institute of Technology, Bengaluru Campus

BTech (Lateral) Course – Bengaluru Campus	Waitlist Deposit Rs.	1st Installment Fees	2nd Installment Fees	Total Second Year Fees
B.Tech Computer Science & Engg – Lateral	10,000	2,10,000	3,40,000	5,60,000
B.Tech Electronics & Communication Engg – Lateral	10,000	2,10,000	3,01,000	5,21,000
B.Tech Electronics & Computer Engg – Lateral	10,000	2,10,000	3,01,000	5,21,000
B.Tech Electronics Engg (VLSI Design & Technology) - Lateral	10,000	2,10,000	3,01,000	5,21,000
B.Tech Robotics & Artificial Intelligence - Lateral	10,000	2,10,000	3,01,000	5,21,000

2.4.1 Course Fee (1st Installment) of Rs. 2,10,000

- On Seat Allotment, candidates are required to pay Rs.2,10,000 before the last date specified for payment for that round
- On completion of 1st installment payment, the allotted seat is provisionally confirmed and the candidate will be able to download the provisional admission order from the counseling portal
 - On confirmation of Fee payment, the allotted candidate becomes a Provisionally Admitted Candidate
- Kindly note that the Waitlist Deposit fee of Rs. 10,000 paid at the time of registration will be converted into Refundable Caution deposit on completion of 1st Installment Fee payment
- Failure to make the 1st installment fee payment within the timeline specified will lead to cancellation of the allotted seat, candidate is out of the counseling process and will also **forfeit the waitlist deposit of Rs. 10,000**. Such candidates will now be considered as Exited Candidates with Forfeiture of Waitlist Deposit

2.4.2 Balance Course Fee (2nd Installment)

- Having made the first part payment of Rs. 2,10,000, the candidate is expected to make the balance fee payment as per timeline mentioned in Table 1, for that seat allotted.
- Failure to make balance fee payment within the timeline provided will lead to cancellation of allotted seat, candidate will be out of counseling process and paid fee will be refunded as per Refund Rules (Refer Section 6)

Important Note

- In case of withdrawal (if any) during or after the counseling process, the fee will be deducted as per AICTE Refund policy (refer www.manipal.edu/fees)
- Kindly note that this provision (Payment of fee in instalment) is applicable for remitting the First-year fee only for the candidates taking fresh admission in academic year 2026-27.
 - From 2nd year onwards, full fee is to be paid at the beginning of every year as per the timeline to be specified by the respective Institute.

2.4.3 Fee Payment Options

Fee payment of 1st & 2nd Installment can be done using 2 methods. Kindly note that transaction charges (if any) **MUST** be borne by the candidate

2.4.3.1 Option 1: Online Payment

- Pay online at <https://apply.manipal.edu>
 - The fee receipt acknowledgement will be generated instantly
 - You will be able to download the Provisional Admission order instantly, on successful transfer

2.4.3.2 Option 2: NEFT / RTGS Payment

- NEFT / RTGS payment in favor of “Manipal Academy of Higher Education”
 - SB A/c 007201000089, IFSC code ICIC0000072
 - Address: ICICI Bank, Manipal Branch, Kasturba Hospital Complex, Manipal, Karnataka.
 - **No Cash Payments.** Please do not pay the Program Fee as cash / cheque directly into the bank account.
- On completion of fee transfer, Login to <https://apply.manipal.edu>, click on “**NEFT payment Details**” to submit the following details
 - **Payment Date, Unique Transaction Reference (UTR) Number, Account Holder’s Name and Amount, Counter slip to be uploaded.**
 - In case of NEFT Payment, if the transaction detail is **NOT** entered by the candidate in candidate portal <https://apply.manipal.edu> as mentioned above within the fee payment deadline, it will be considered that the payment has **NOT** been made, the allotted seat will be cancelled and the candidate will be out-of-the-counseling process and will also **forfeit the waitlist deposit of Rs. 10,000**. Such candidates will now be considered as Exited Candidates with Forfeiture of Waitlist Deposit

2.5 Provisional Admission Order

Candidate can download the Provisional Admission order from the Counseling portal

- On successful confirmation by the University of fee payment, for freshly allotted candidates
- If / when the seat gets upgraded for provisionally admitted candidates

2.6 Waitlist

The following candidates are eligible for the waitlist

- Registered candidates who have taken a seat in any round and wish to participate in subsequent rounds of counseling (Provisionally Admitted Candidates)

- Registered candidates who have **NOT** been allotted any seat in the previous round. (Waitlisted Candidates)

2.6.1 Waitlist Procedure

The waitlisting process for every round is online at <https://apply.manipal.edu>

- Registered & waitlisted candidates can participate in all rounds of counseling.
 - Registered candidates, who have **NOT** got the seat in the previous round(s), can opt for the waitlist.
 - In case the candidate is **NOT** allotted any seat in any rounds of counseling, the waitlist deposit will be refunded within 2 months of completion of all rounds of Counseling
 - ✓ For this the candidates are required to update the Account details (Name of the account holder, A/c Number, Bank Name, Branch Address and IFSC code) in the Counseling portal. The site is Safe and Secure
- As per Counseling Schedule, Candidates must login to <https://apply.manipal.edu>
 - The candidate can fill in as many choices as possible for waitlisting, from the list as per choices and must click on **“Update Choices”** button.
 - On submission of options by the candidate, it is considered that candidates are very much interested in the options submitted, hence on seat allotment / upgradation, it will be accepted by the candidate. Once allotted, there is no process of reversal. Hence, you may give choices only if you are interested
 - Candidates are advised to fill in the choices (institutes and Program) of their interest only**
 - After updating, download, save / print a copy of the filled in choices for future reference.
- If the candidate wants to participate in the subsequent round of counseling, he / she can login to the candidate portal <https://apply.manipal.edu> and modify the choices, and click on **“Update Choices”** button.
 - If a candidate does **NOT** modify his / her choices at all, then the choices given in the previous round will be considered for the current round, till the final round of B.Tech (Lateral Entry) counseling.
 - If allotment happens, there is no process of reversal. Hence candidates are advised to login, make changes (if necessary) and submit the choices for that round
- If the candidate remains unallotted a seat after the final round of B.Tech (Lateral Entry) Counseling, the choices provided will become null and void and the waitlist deposit will be refunded.

Important Note

- Seats will be allotted as per the MAHE Merit Rank 2026, availability of vacancy and choices provided.*
- All candidates **MUST** login to the portal <https://apply.manipal.edu> to check the Seat Allotment status as per Counseling schedule (Table 1)*
- Non-receipt of SMS / Email confirmation will **NOT** be considered as a reason for non-payment of 1st Installment fee within the specified deadline.*

On Seat allotment,

- If the **Provisionally admitted candidate** gets upgraded to a new Program in subsequent round(s),
 - The previously allotted Program will be cancelled and provisional admission order of the previous Program will be null & void
 - The candidate can download the new Provisional Admission order from the Counseling portal.
 - There is **NO** provision to the candidate to revert to the previously allotted Program
 - Balance Course Fee (if any) is to be paid as per the time line provided in Table 2, for the respective round of seat allotted.
 - Failure to make balance fee payment within the timeline provided, will lead to cancellation of allotted seat, candidate will be out of counseling process and paid fee will be refunded as per Refund Rules (Refer Section 6)

- If the candidate wishes to withdraw, they are required to complete the withdrawal process in the Counseling portal <https://apply.manipal.edu> and the fee paid will be refunded as per UGC Fee refund policy.
 - On withdrawal, the candidates will be out of the Counseling process and will now be considered as the Withdrawn Candidate
- If the **waitlisted candidate gets** a seat allotment for the first time,
 - The candidate has to confirm / accept the seat by paying the first year Program Fee (**1st Installment i.e.** Rs. 2,10,000). Refer Section 2.4.3 for Fee Payment.
 - On successful receipt of payment and confirmation by the University, the candidate can download the Provisional Admission order from the Counseling portal.
 - The waitlisted candidate will now be considered as Provisionally Admitted Candidate.
 - On seat allotment, if the first year Course Fee (**1st Installment i.e.** Rs. 2,10,000) is **NOT** paid before the deadline specified for that round, candidate is out of the counseling process and will also **forfeit the waitlist deposit of Rs. 10,000**. These candidates will now be considered as Exited Candidates with Forfeiture of Waitlist Deposit
 - Balance Course Fee (**2nd Installment i.e. as per Table 2**) is to be paid as per the time line provided in Table 2, for the respective round of seat allotted. Failure to make balance fee payment within the timeline provided, will lead to cancellation of allotted seat, candidate will be out of counseling process and paid fee will be refunded as per Refund Rules (Refer Section 6)

2.6.2 Payment Options

Refer Section 2.4.3

Important Note

- In **case** of withdrawal (if any), the fee will be deducted as per UGC Refund policy on Total Course Fee (**Total First Year Course fee as mentioned in the above Table 2**) irrespective of the fee amount received. (refer www.manipal.edu/fees)

3. HOSTEL INFORMATION

Admitted / Provisionally Admitted Candidates will be able to book the hostels only on completion of 1st Installment course fee. Please [click here](#) for hostel Information

4. OPT OUT OF COUNSELING

Opt Out is an important step for Provisionally Admitted Candidates and Un-Allotted Candidates

4.1 Provisionally Admitted Candidates

A Provisionally Admitted Candidate is one who has completed the 1st Installment Course Fee payment. If the Provisionally admitted candidate is **satisfied with the seat allotted** in any of the rounds and does not want to participate in the subsequent rounds, he / she can Opt Out of Counseling.

- To opt out, the candidate must login to the candidates' portal <https://apply.manipal.edu> and click on "**OPT OUT**" button.
 - On "**OPT OUT**", the allotted seat will be retained and the candidate will **NOT** be eligible to participate in the subsequent rounds of counseling
- If the candidate does **NOT** opt out, the choices provided will be considered for subsequent rounds for upgradation as per the vacancy.

- If the seat is upgraded in the subsequent rounds, candidate has to accept it and he / she has no choice of retaining the previously allotted seat.

For example, a candidate has been upgraded to is B.Tech Computer Science & Engg - Lateral, MIT MAHE Manipal from previously provisionally admitted Program of B.Tech Electronics & Communication Engg - Lateral at MIT MAHE Manipal, then the candidate has to accept the B.Tech Computer Science & Engg - Lateral, at MIT MAHE Manipal.

- Balance Course Fee (**2nd Installment as per Table 2**) is to be paid as per the time line provided in Table 1, for the respective round of seat allotted.
 - Failure to make balance fee payment within the timeline provided, will lead to cancellation of allotted seat, candidate will be out of counseling process and paid fee will be refunded as per Refund Rules (Refer Section 6)

4.2 Un-Allotted Candidates

An Un-Allotted Candidate is one who has successfully registered to participate in B.Tech (Lateral Entry) counseling 2026

- If the candidate is **NOT** allotted any seat in any of the rounds and does **NOT** want to participate in the subsequent rounds, he / she has to Opt Out of Counseling.
 - To opt out, the candidate must login to the candidates' portal <https://apply.manipal.edu> and click on "OPT OUT" button.
 - On "OPT OUT", the candidate will **NOT** be eligible to participate in the subsequent rounds of counseling and the waitlist deposit of Rs. 10,000 will be refunded back to the candidate within 1 month of completion of all rounds of counseling.
 - If the candidate does **NOT** opt out, the choices provided will be considered for subsequent rounds for allotment as per the vacancy.
 - If the seat gets allotted in the subsequent rounds, the candidate will have to confirm the seat by paying the first year Program Fee on or before the deadline specified for that round.
 - If the fee is **NOT** paid before the deadline specified, he / she will be out of the counseling process and will also **forfeit the waitlist deposit of Rs. 10,000**. Such candidates will now be considered as Exited Candidates with Forfeiture of Waitlist Deposit

Important Note

- *The portal will be blocked during Processing of Seat Allotment dates, hence Opt-out of Counseling will not be possible during these dates*

5. WITHDRAWAL

Withdrawal is an important step for provisionally admitted candidates only

5.1 Before Class commencement (Candidates admitted in Rounds 1 – 3)

- All withdrawals before class commencement must be made through the candidates portal <https://apply.manipal.edu> only
 - The date of submission of the request will be considered as the date of withdrawal.
 - The refund will be processed as per the UGC refund policy (Refer section 6).
 - Requests for withdrawal via email / telephone / SMS / Whatsapp or any other medium outside of counseling portal will **NOT** be considered.

5.2 After Class commencement

- All withdrawals after class commencement must be made through the Withdrawal form available at the Academic Section of the admitted institute
 - The application form must be submitted along with the No Dues Form at the Academic Section of the admitted institute
 - The date of receipt of the request will be considered as the date of withdrawal.
 - The refund will be processed as per the UGC refund policy (Refer section 6).

Important Note

- All refunds will be processed based on formally notified last date of admission irrespective of date of admission.
- The portal will be blocked during Processing of Seat Allotment dates, hence Withdrawal will not be possible during these dates

6. FORFEITURE OF WAITLIST DEPOSIT

On seat allotment in any round, if the first year Course Fee (**1st Installment i.e. Rs. 2,10,000**) is **NOT** paid before the deadline specified for that round, candidate is out of the counseling process and will also **forfeit the waitlist deposit of Rs. 10,000**. Such candidates will now be considered as Exited Candidates with Forfeiture of Waitlist Deposit

7. WITHDRAWN / EXITED CANDIDATES

On rejection of allotted seat (by Provisionally Admitted / Waitlisted candidates), re-entry is possible only for 2nd and 3rd round as new registrants by paying waitlist deposit of Rs. 10,000 online.

- The forfeited waitlist deposit of the previous rounds cannot be adjusted with the waitlist deposit fee of the subsequent rounds
- After successful payment of the waitlist deposit, the candidates will be permitted to fill the choices as per section 2.2

8. SCHOLARSHIPS

All candidates are advised to visit the respective institute websites for more information on Scholarships: www.manipal.edu/scholarships

9. FEE REFUND RULES

In case of withdrawal (if any), the fee will be deducted as per UGC Refund policy (refer www.manipal.edu/fees)

10. CHECKLIST OF DOCUMENTS

The following is the list of documents required for the document verification process during the Physical Reporting at the respective Institutes.

No	Document Name
1	Diploma marks card issued by the recognized Board
2	Diploma certificate
3	12 th marks card (Applicable for Diploma lateral entry candidates)
4	Conduct / Character Certificate issued by University / College
5	Transfer certificate
6	Aadhaar Card of the Candidate #

7	Pan Card of the Parent(s) #
8	APAAR ID
9	2 recent passport size photographs

Original Document is required for Verification / Submission.

Qualification obtained from Boards established by

- (i) An Act of Central / State Government
- (ii) A Gazette Notification of Central / State Government
- (iii) Executive orders issued by Central / State Government are only considered.

If a Result awaited Candidate fails in any one of the subject(s) **OR** fails to secure the required percentage of marks as per the eligibility criteria, he / she is required to inform the Admissions Office MAHE Manipal at admissions@manipal.edu immediately after declaration of the results. The allotted seat will be cancelled; Candidate will be out of counseling.

11. QUERY RESOLUTION

Any queries other than the information provided in this information brochure, are to be addressed to admissions@manipal.edu only, mentioning the Application No. in the email Subject line.

- All emails will be addressed within 2 working days
- Queries sent to any other email ids will **NOT** be replied to.

12. PUBLIC ADVISORY

- All candidates and their parents are requested to read the Disclaimer (Section 1.1), before proceeding for the registration process
- Candidates are deemed to have read this counseling information brochure and have understood the counselling process, in addition to agreeing to the terms and conditions of the online B.Tech (Lateral Entry) Counselling process, before starting the online registration process.
- All admissions are subject to fulfillment of all the eligibility conditions by the candidate.
 - If it is found at a later stage, during active verification, that the candidate has given false information / qualification obtained from unrecognized Board / University or is found to have concealed some information or intentionally delaying the document submission, his / her admission will be cancelled without any notice.
 - It is the responsibility of the candidates to ensure that they fulfill all the eligibility requirements for the course(s) applied.
- We have **NO agents or middlemen** for admissions and all admissions can be secured only by merit.
- Jurisdiction for dispute if any shall be at Udupi court only.

***** We welcome you for Online B.Tech (Lateral Entry) Counseling 2026 *****

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