



## Manager - Legal

Manipal Academy of Higher Education (MAHE), Manipal an Institution of Eminence Deemed to be University invites applications from the eligible candidates for the position of **Manager - Legal** to be based at Manipal Campus.

### Qualifications & Experience

- Bachelor of Law (LLB) / Master of Laws (LLM)
- Minimum 12 years of relevant experience, preferably in a University/ Education Sector or a Corporate Environment.

### Key Roles & Responsibilities

#### 1. Contracting & Legal Execution

- Drafting, reviewing, and executing contracts and legal documents.

#### 2. Compliance, SOP & Quality Control

- Ensuring adherence to statutory requirements, internal policies, and process standardization.

#### 3. Litigation & Dispute Management Support

- Coordinating and supporting litigation matters and dispute resolution processes.

#### 4. Intellectual Property:

- Managing IP-related matters, including filing, protection, and compliance.

#### 5. Team Supervision & Continuity:

- Supervising legal team functions and ensuring continuity of operations.

### Core Competencies:

- Strong contract drafting and risk assessment capabilities.
- Process-oriented approach with high documentation discipline.
- Working knowledge of real estate transactions and intellectual property protection.
- Practical understanding of litigation processes.
- Ability to lead teams with a focus on quality control.
- Business-friendly and solution-oriented mindset.
- Excellent communication skills; working knowledge of Kannada language preferred.



Interested candidates who fulfils the above, may apply with a detailed CV along with copies of relevant certificates supporting qualification and experience on or before **June 06, 2026**

**Director – HR**

Manipal – 576 104, Karnataka

Phone: 0820 – 2922525; 2922849 | Email: [jobs@manipal.edu](mailto:jobs@manipal.edu)